PSA RAPS for Pronto Xi ERP Software

Streamlined purchase requisition management for added control.

BUILT IN PURCHASE REQUISITION MANAGEMENT FOR PRONTO XI

Purchase approvals that are structured, yet flexible.

PSA RAPS, Requisition Approval and Processing Suite manages the purchase requisition process in Pronto Xi ERP Software. RAPS allows organizations to define a complex approval hierarchy to match their organization without limits on the roles people can play in the process. Purchase requistions pass through multiple customized levels of approvals to ensure visibility of expenses by all relevant parties.

Requisition review

RAPS allows specific procurement officers to review a requisition before being routed through the approval hierarchy to prevent re-handling of requisitions once approved.

Project cost tracking

Project managers can approve project-based orders to ensure proper allocation of costs to unique project cost centres to ensure that project budgets are kept in check.

Budget visibility

Review purchases against budgets at the time of approval. With a single click, budgets by period, year to date and full year budget comparison are available at the line level of a requisition to ensure approvals are within budget and validated for approval.

12 Approval levels

RAPS' authority tree is extended from the foundations of the PO officer tables in Pronto Xi to twelve (12) approval levels. The dollar limits for stock, non-stock and requisitions are segregated so that the tree and limits can be segregated in system administration.

Email notification

For every RAPS required action or status change email notifications are sent to users with full requisition details. Users are alerted to key developments such as acknowledgements, approval requests, rejections, re-submissions and final receipt of the order directly from their email inbox.

Tighter control on costs and budgets.

Enhanced spending visibility provides RAPS users with tight control on costs and budgets. With a single click from the approval screen, approvers can check budget status to ensure expenditures are inline with set limits. A full audit trail also keeps approvers in check to ensure that requisitions are appropriately approved or rejected and that requisitions within the approval process progress forward.

ZRAP M003 — Audit Trail for Purchase Order : 12145

Find | Detail

Current View: Standard

▼ Log date	▼ Time	▼ Seq.	▼ User Name	Type	Action	Original Status	New Status	Supplier	Old Info.	New Info.	Old
06-MAY-2020	07:30:39	0.00	1 mm	9012	Resubmitted	Req App Reqd		AAR01USD			
28-APR-2020	06:32:27	0.00	1 psd	9011	Rejected	Req App Reqd		AAR01USD			
28-APR-2020	06:31:29	0.00	1 psd	8	DueDateChg	Req App Reqd		AAR01USD		28-APR-2020	

ZRAP M003 — Purchase Order: 12145- - Budget View

Next-scr | Prev-scr | Next | Prev

Current View: Standard

Line No	Description	Project/GL Code	Proj Desc	Local Currency	Budget	Actual	Budget YTD	Actual YTD	Month Variance
1.00		10005026	OPManager:Expat:::SDL	750000.00	31,642.71	16,721.76	94,928.13	67,658.80	14,920.95

ZRAP M003 — Requisition Approval Outstanding

Find | Correct | Cancel | Reject | Header | Lines | Resubmit | **Budget Review** | Notes | Actioned | Revised | Audit | Unbudgeted | Attachments

Current View: Standard

▼ Order No	Budgeted	Supplier	Supplier Name	Project Descri...	User	Project/GL Account	GL Description	Req. Total	Currency	Local Amount	Level 1 Ack Userr
12165	Budgeted	AAP01TZS	AAP01TZS		Maint Manager	10005026	OPManager:Expat:::SDL	150000.00	TZS	100.00	
12164	Budgeted	AAP01TZS	AAP01TZS		PSD user	10005013	OPManager:Expat:::On-Costs	100000.00	TZS	66.67	
12163	Budgeted	AAR01USD	AAR01USD		PSD user	10005026	OPManager:Expat:::SDL	750000.00	USD	750000.00	
12162	Budgeted	AAR01USD	AAR01USD		PSD user	10005013	OPManager:Expat:::On-Costs	20000000.00	USD	20000000.00	
12161	Budgeted	AAR01USD	AAR01USD		PSD user	10005013	OPManager:Expat:::On-Costs	20000000.00	USD	20000000.00	
12152	Budgeted	AAR01USD	AAR01USD		Maint Manager	10005026	OPManager:Expat:::SDL	750000.00	USD	750000.00	
12145	Budgeted	AAR01USD	AAR01USD		Maint Manager	10005026	OPManager:Expat:::SDL	750000.00	USD	750000.00	

Mining USA and Canada

An endless amount of features that keeps growing.

With the help of our existing users, RAPS continually receives updates based on feedback and our own consulting team's wishlists. In addition to the features highlighted, RAPS boasts a mobile web-based user interface, purchase history keyword search, full requistion visibility and audit trails, intelligent queues to guide users through the requisition process and much more.

Pick slip approval

Full approval on all picking slips can be added to the external requisition process to control the internal flow of inventory.

Multi-role

Allow a single resource to be used multiple times in the approval process structure to eliminate replication challenges in a one dimensional hierarchy.

Delegate assignment

Delegation allows users to assign their approval roles and approval limits to other team members during an absence.   The addition of time limits on delegation also ensures that the assignment is automatically lifted at the end of the absentee date.

Add related documents

Manage documentation such as quotations or product information within the requisition process. Documents can be attached permanently with the order for audit and historic review at any stage of the process and at any level of detail.

Multi-currency

RAPS supports any currency in any environment. Limits can be approved based upon respective currency. There is no limit on the number of currencies that can be included in the approval process.

Pronto Solutions Alliance Inc. (PSA) helps business clients reach and exceed their potential through implementation of Enterprise Resource Planning software. We are the leading North American reseller of Pronto Xi ERP Business Software.

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